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The Chair and Members of Appeals  
and Regulatory Committee

22 December 2015

Dear Councillor,

Please attend a meeting of the APPEALS AND REGULATORY COMMITTEE to be held on WEDNESDAY, 6 JANUARY 2016 at 10.30 am in Committee Room 1, Town Hall, Chesterfield, the agenda for which is set out below.

AGENDA

Part 1(Public Information)

1. Declarations of Members' and Officers' Interests relating to items on the agenda
2. Apologies for Absence
3. Review of Licence and Registration Fees 2016/17 (A000) (Pages 3 - 12)

Yours sincerely,

A handwritten signature in black ink, appearing to be "B. Offiler".

Local Government and Regulatory Law Manager and Monitoring Officer

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## FOR PUBLICATION

### **REVIEW OF LICENCE AND REGISTRATION FEES 2016/17 (A000)**

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MEETING:	APPEALS AND REGULATORY COMMITTEE
DATE:	6 JANUARY 2016
REPORT BY:	LICENSING MANAGER
WARDS:	ALL
COMMUNITY FORUMS:	ALL

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#### 1.0 **PURPOSE OF REPORT**

- 1.1 To seek approval for revised licence and registration fees for 2016/17.

#### 2.0 **BACKGROUND**

- 2.1 In accordance with the Council's financial regulations it is necessary for all fees to be annually reviewed.
- 2.2 The services relate to the regulation, control and administration of the following areas:
- Animal welfare at premises providing accommodation for breeding or the sale of animals;
  - Businesses carrying out skin or body piercing, electrolysis, tattooing or acupuncture. Businesses who offer skin piercing services are required to be registered with the Council but this is a one-off payment;
  - Private Hire and Hackney Carriage fees;
  - Scrap Metal collectors and sites;
  - Miscellaneous licensing fees.

- 2.3 Fees for the Licensing Act 2003 are set nationally and cannot be altered by the Council.
- 2.4 Fees under the Gambling Act and for sexual entertainment venues are considered by the Licensing committee.
- 2.5 Members are reminded that these are statutory services and as such are not subject to market forces. The Council has discretion about the setting of fees.

### 3.0 **SCOPE**

- 3.1 In line with advice on council policy a 3% increase is suggested for all fees and charges. A summary of proposed fees is provided at Appendix A which sets out the fees and charges that were agreed for this financial year and the proposed increases for 2016/17. The figures have been rounded up or down to assist with cash handling.
- 3.3 At present these budgets have averaged out to the point where there is no material subsidy either way. A 3% increase will maintain that position.

### 4.0 **EXCEPTIONAL ITEMS**

- 4.1 On 12 February 2014 this committee decided to retain the limit of 110 hackney carriages. The committee also decided to commission another unmet demand survey in 2016, the survey to be funded by hackney carriage licence holders, for which licence holders are charged £10 at each six month renewal.
- 4.2 The consumable licensing items are subject to price changes by our supplier. Appendix A shows the costs recharged on the current stock but prices will be adjusted when suppliers alter the costs to us.
- 4.3 Appendix B shows the comparison of fees within Derbyshire for this year but does not indicate what increase, if any, those authorities are proposing.

## 5.0 **FINANCIAL IMPLICATIONS**

5.1 A 3 % increase will enable the council to provide these services as close to cost neutral as possible.

## 6.0 **RECOMMENDATION**

6.1 From 01/04/16 a 3% increase in fees and charges is approved.

For further information on this report contact Trevor Durham, Licensing Manager, on (34)5203.

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Licence Type	Fees 2015-16	Rounded fee for +3%	Notes
Horse Riding Establishment (PLUS Vets Fee)	135	139	
Animal Boarding	310	319	
Animal home boarding	155	160	
Pet Shop	238	245	
Dangerous Wild Animals (PLUS Vets Fee)	131	135	
Breeding of Dogs	308	317	
Zoo licence	613	631	
Acupuncture, Tattooing, Earpiercing and electrolysis premises	56	58	These registrations are non renewable the figures are estimated new applications based on previous histories
Acupuncture, Tattooing, Earpiercing and electrolysis per person	80	82	These registrations are non-renewable the figures are estimated new applications based on previous histories
Pleasure Boat	56	58	
Pleasure Boat Navigator	10	11	4 year licence
<b>DRIVERS</b>			
Licence type	Fees 2015/16	Rounded fee for +3%	Notes
CRB disclosure	25	26	
Application	199	205	
Renewal	199	205	
Written test	45	46	
Driven test	45	46	
Contract driver	30	31	
Executive hire new application	64	66	

Executive hire renewal	57	59	
badge holder		4	At cost from supplier
Replacement badge		4	At cost from supplier
Lanyard		1	At cost from supplier
Badge holder - dashboard		1	
<b>VEHICLE</b>			
New application - Private Hire	142	146	
New Application - Hackney Carriage	142	146	No new applications anticipated due to limit set on hackney licences
Hackney survey fee	10	10	bi-annual, paid on renewal.
Renewal Private Hire	99	102	
Hackney Renewal	99	102	
Front plate	9		At cost from supplier
Rear plate	11		At cost from supplier
Transfer	13	13	
Change of details	13	13	Average from prev years
duplicates	13	13	Average from prev years
<b>OTHER</b>			
Flexi plate front	3		At cost from supplier
Flexiplate rear	5		At cost from supplier
<b>Licence type</b>	<b>Fees 2014-15</b>	<b>Rounded fee +3%</b>	<b>Notes</b>
key/button set	2		At cost from supplier
Extension brackets	8		At cost from supplier
Q/L pouch	2		At cost from supplier



back rear bracket	7		At cost from supplier
back rear bracket kit	2		At cost from supplier
2XQ/L replacements	2		At cost from supplier
Dash pouch	2		At cost from supplier
Dash card	2		At cost from supplier
ABO signs	5		At cost from supplier
Security key	25p		At cost from supplier
High bond pad	2		At cost from supplier
<b>OPERATORS</b>			
<b>Fee</b>	<b>623</b>	<b>642</b>	5 year licence
plus per vehicle	27	28	
vehicle test	60		Not CBC income
Retest	15-25		Not CBC income
Limousine test	25		Not CBC income
<b>Scrap Metal</b>			
	Fees 2015-16	<b>Rounded fee for +3%</b>	Notes
<b>Licence Type</b>			
Site licence (3 yearly licence)	412	<b>424</b>	
Collectors licence (3 yearly licence)	173	<b>178</b>	
Addition of new site	206	<b>212</b>	
Change of site manager	12	<b>12</b>	
Add person to a site licence who has not previously been checked.	67	<b>69</b>	

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APPENDIX B – fees for Chesterfield include the proposed 3% increase

Authority	Pet Shop	Horse Riding Est.	Animal Boarding	Dog Breeding	Dangerous Wild Animals	Skin Piercing, Tattooing	Hackney drivers Licence	Hackney Vehicle Licence	Private Hire Vehicle Licence
Amber Valley	£98	£98 + vet cost	£98 £147 if board cats & dogs	£98 £147 if breeding cats & dogs	£300 + vet	£33 per person £98 per premises	£215 for 3 years	£319.50 (renewal) – 1 year £409 (new) – 1 year	£276.50 (renewal) – 1 year £409 (new) – 1 year
Bolsover	£69	£84	£69	£84	£84 + vet cost	£23.50 - person £37 - premises	£182 for 3 years	£ 1,240 per year (new) £ 286 renewal	£138 per year (new) £136 renewal
<b>Chesterfield</b>	<b>£245</b>	<b>£139 + vet fees</b>	<b>£319 Home boarding £155</b>	<b>£317</b>	<b>£135</b>	<b>£82 per person £58 per premises</b>	<b>£205 for 3 years</b>	<b>£146 new, £102 renewal. 6 monthly</b>	<b>£146 new, £102 renewal. 6 monthly</b>
Derby City	New £285 + vet Renewal £233 + vet	Under 10 horses - £393 + vet Over 10 horses £431 + vet	£285– new £233 - renewal	£354 – up to 10 + vet £400 more than 10 + vet	£287	£172 per person £107 per premises	£246 for 3 years	£161 new £91 renewal 12 monthly	£83 new £91 renewal 12 monthly
Derbyshire Dales	£86.10 + £14.15 (Admin)	£106.10 +£14.15 (Admin)	£86.10 +£14.15 (Admin)	£86.10 +£14.15 (Admin)	£117.35 + £14.15 (Admin)	£62.80	£160 for 3 years	£275 includes annual & 6 monthly inspection	£275 includes annual & 6 monthly inspection
Erewash	£118.50	£118.50	£118.50	£118.50	£118.50 every 2 years	£118.50 per person & premises	£203 for 3 years	£325	£325
High Peak	£100	£110 – 1-10 animals £130 11-20 animals and £165 – 21+	£115 – 1-10 animals £175 – 11+ animals	£125 (1-4 dogs) £230 (5+ dogs)	£275 + vet	£80 per person £130 per premises	£120 for 3 Years	£82 every 6 months	£82 every 6 months
North East	£97	£143	£97 + vet	£112.50 + vet	£132.90 + vet	£76.50 person £76.50 premises	£192 for 3 years	£120 new [6 months] £100 renewal [6 months]	£120 new [6 months] £100 renewal [6 months]

